



<u>Social Justice Management System</u> (SJMS)

Sahyog & Uphar Scheme (Citizen Level)



Table of Contents

1.	General Information	3
	1.1 System Overview	3
2.	Getting Started	4
	2.1 Login through SJMS/ SSO	4
3.	Process of Application	7
	3.1 Applying for Scheme	7
	3.2 Family Member's Detail	10
	3.3 Daughter's & Groom Detail	11
	3.4 Document attachment Detail	12

A REFERENCE FOR A STAR

1. GENERAL INFORMATION

General Information section explains in general terms the system and the purpose for which it is intended.

1.1 SYSTEM OVERVIEW

This document provides the proper end to end flow of the procedure. It contains non-functional steps of the system's flow. As we have three ways to enter into the system as they are : Through E-Mitra and SSO. Login through SSO to enter into the system. This document contains Sahyog & Uphar scheme process on citizen level. Sahyog & Uphar Yojna, a scheme launched in April 2005, provides financial assistance of Rs 5,000 per girl to BPL families of Scheduled Castes for marriage of their first two girls between the age group of 18 and 21 years. The scheme was amended in 2008 and 2009, when the amount of assistance was increased to Rs 10,000 for every girl having completed the age of 18 years or above. The CAG report for the year ended March 31, 2011, presented during the current assembly session, revealed that in the nine test districts, financial assistance was provided under the scheme in 35 cases where either the boy (11 cases) or the girl (24 cases) had not attained the marriageable age of 21 years and 18 years, respectively, as provided in Section 3 of the Prohibition of Child Marriage Act, 2006.

At the time of marriage, the minimum age of boy and the girl should be 21 years and 18 years, respectively. However, the audit scrutiny revealed that the district officers of nine test areas released financial aid despite the fact that the age of groom and bride was below 21 and 18 years in 10 cases. The state government stated in November 2011, the report pointed out, that the financial assistance was given without obtaining age certificates on humanitarian grounds and directions for obtaining the certificate were being issued to all the district officers.

2. Getting Started

Pre- Requisites :- All Documents should be scanned clearly.

2.1 LOGIN THROUGH SSO

- Launch web site <u>https://sjms.rajasthan.gov.in/sjms/Login.aspx</u>.
- Click "Citizen SSO Login".



- Link forwards us to SSO page login as apparing below:-
- Close the Message window and put your user name, password and Capcha code.

User Guide Sahyog & Uphar Scheme



User Guide

Sahyog & Uphar Scheme

4	GOVERNMENT OF	SINGLE SIGN-C RAJASTHAN	ON (SSO) v 5.4.3		9	annu.Bhatia 🕝	Ĵ.			
	Applications	Bill Payments								SIMPLE VIEW
≗ ₹	APPLICATION STATUS	ARTISAN REG.	भामाशाह योजना BHAMASHAH	BRSY BRSY	Branshab Seestifyee Beenen trijne BSBY	BUSINESS REG.		EBAZAAR	E-LIBRARY	E-MITRA
L.	E-MITRA REPORTS	EMPLOYMENT	FOREST & WILDLIFE	HTE	LDMS	MADARSA	MJSA	MSME	PANCHAYAT	S OLIK ANALYTICS
	Raj BIOSCOPE	RAJ E-SIGN	RAJ EVAULT	RAJ SAMPARK	RAJDHARAA	RAJFAB	RECRUITMENT	RICO	RIPS	RRECL
	RSLDC	RSPCB	RTI	SCHOLARSHIP	SINGLE WINDOW	SJMS	Weaver Registration			

- Government web portal's list will appear as above.
- Select SJMS portal from the list which gets open on next screen.



3. PROCESS OF APPLICATION

Pre- Requisites :- All Documents should be scanned clearly.

3.1 APPLYING FOR SCHEME

III Apps 🖈 Bookmarks (Social Justice Manage & 90 local & Social Justice SOCIAL JUSTICE Management System	Manage 🎦 Social Justice Manage 🎄 S	ocial Justice Manage		Wedne	Other bookmark sday, January 17, 2018 , 03:08 f
Home List of Schemes	How to Apply My Profile				Welcome Suresh H	Kumar Regar 🛛 Logout
My Notifications This table shows the action it of receiving it, otherwise your Kindly click on respective s Scheme Name My Applications	ems where some additional information is requested b application will be considered as cancelled and you v scheme name in order to clear objection. Receive Date & Time No pending	by the department. You are requested to i vill have to submit a fresh application. Stage Name action items in your inbox	espond to these notification	ons(objection) within 30 days Reason	Name Date of Birth Email ID Mobile No.	NO IMAGE Suresh Kumar Regar 07-0ct-1995 Jaswant-rana@gmail.com 98/1198857
This table shows the list of an	indications that you have sent to the department for an	noroval till date			Upload Photo	Change Password
Scheme Name	Application Date & Time	Application	Status	View		
	You have not y	yet applied for any scheme.				

Here, on this page citizen's personal information appears and also it shows the detail under My Application

tab of scheme citizen has been applied for.

- Click on "List of Schemes", list of schemes appears at left hand side panel.
- Click on "Sahyog & Uphar Scheme" and apply.

III Apps ★ Bookmarks ▲ Social Justice Manag ▲ 9 IIII Apps ★ Bookmarks ▲ Social Justice Manag IIII Apps ★ Bookmarks ▲ Social Justice Manag	90 local 💩 So E Managem System	ocial Justice Manage	🖺 Social Justice Manage 🔔 Social Justice Manage 📃 Other bookman Wednesday, January 17, 2018 , 03:09 PI
Home List of Schemes How to Apply My Profile	ile		Welcome Suresh Kumar Regar Logout
Scheme Name 1 Anuprati Samanya Protsahan Yojna 2 Anuprati Scheme 3 Dr. Savita Ben Ambedkar Inter Caste Marriage Scheme 4 Government and Aided Hostels Scheme 5 Resident Schools RREIS 6 Sahyog & Uphar Scheme	Apply Apply Apply Apply Apply Apply Apply Elig Apply	eme Name: ibility Criteria:	 Sahyog & Uphar Scheme Applicant who fulfil below given criteria, will be eligible for this scheme. 1. This scheme is applicable for the applicant who belongs to Rajasthan only. 2. Only BPL Card/ Astha Card/ Antyodaya Card holders/widow can apply for this scheme. 3. This scheme is for marriage of any two girls in a family who are 18 years old or above- a. For the lady whose husband died and who does not get remarriage. b. Her monthly income should not be greater than 50,000/- per annum. c. Earner age should not be 25 year old in the family. 4. Marriageable girl whose parents have been died and her care of is also a widow. 5. Marriageable girl whose parents are died and income of her family is not greater than 50,000/- per annum.
	Арр	lication Process:	 Application must be submitted through online (Through self registration or via E-Mitra) which will be processed and disposed by relevant verifier and District officer on their own login. Following documents to be attached with the application, while applying for scheme - BPL/ Astha/ Antyodaya Certificate (Astha or Antyodaya card will be required when candidate is not from BPL category) If applicant vidow receives pension - Pension Payment Order Certificate Income Certificate Ration Card Copy (For the proof of eldest son age in family Ration Card) If Widow is not receiving pension - A Husband's Death Certificate Income Certificate C Ration Card Copy (For the proof of eldest son age in family Ration Card) Fifvide goes to school, then - School Certificate Floride goes to school, then - School Card Capy Floride goes to school, then - C Ration Card Copy Floride goes to school, then - C Ration Card Capy Floride goes to school, then - C Ration Card Capy Floride goes to school, then - C Ration Card Capy Floride goes to school, then - C Ration Card Capy Floride goes to school, then - C Ration Card Capy Floride goes to school, then - C Ration Card Capy Floride goes to school, then - C Ration Card Capy Floride goes to school, then - C Ration Card Capy Floride goes to school, then - C Ration Card Capy Floride goes to school, then - C Ration Card Capy Floride goes to cap capital patient capi
			Benefit amount on the basis of eligibility criteria -

- Application form will appear as shown below-
- This application form contains basic detail of applicant with his/ her panchayat samiti number, Ward

number and Nagar palika number. Fill all mandatories and submit the form.

- Personal detail of candidate appears in non-editable form.

User Guide

Sahyog & Uphar Scheme

🚻 Apps ★ Bookma	arks 🎄 Social Justice Manage 🛕 90 local 🔒	🎍 Social Justice Manage 🏻 🗎 Social Justice Ma	nage 🎎 Social Justice Manage		🧧 Other bookmark
X	SOCIAL JUSTICE Mana	igement iem		Wednesday, January	17, 2018 , 03:12 PM
Home List of Sche	emes How to Apply My Profile			Welcome Suresh Kumar Regar	Logout
		Sahyog & U	phar Scheme		
	Basic Detail/ मूलभूत विवरण:-				
	Applicant Name /आवेदक का नाम	Suresh Kumar Regar	Applicant's Photograph Change		
	Father Name / पिती की नाम Email ID / ई-मेल	BHAGWAN LAL jaswant.rana@gmail.com	(PLS)		
	Mobile / मोवाइल Date of Birth / जन्म तिथि Age / उम्र	9871198857 07 Oct 1995 22 Years	ABRAYNATH KUMAR Bair of Bris Fridman		
	Gender / लिंग	Male	Spouse Name / पति या पत्नी का नाम		
	Religion / धर्म	Hindu	Category / वर्ग	SC	
	Caste / जाति		BPL Number / बी पी एल् नम्बर		
	MP Constituency / सांसद का क्षेत्र		MLA Constituency / विधायक का क्षेत्र		
	ID Type / पहचान प्रकार	Aadhaar UID	Aadhaar UID Number	942593157621	
	Address Type / पता प्रकार	Urban	Bhamashah Number / भामाशाह क्रमांक	VNOHVOX	

Fill Panchayat Samiti number and nagar palika number that is mandatory fields and also attach

photograph as well.

- Click "Save & Next" button.

Post Office / पोस्ट आफ़्रिस	begun	Pin Code / पिन कोड	312023	
Permanent Address / स्थायी पता	i÷.			
Plot/House No./ प्लॉट/घर का नंबर	ward no. 2 tejaji ka chowk	Street/ मार्ग	regar mohalla	
Town/ नगर	begun	District / जिला	Chittorgarh	
City Begun				
Post Office / पोस्ट आफ़्रिस	begun	Pin Code / पिन कोड	312023	
Bank Detail / बैंक विवरण :-				
Bank Name / नाम	STATE BANK OF BIKANER AND JAIPUR	IFSC Code / आई एफ़ एस सी कोड	SBIN0031241	
Account Number / खाता संख्या	0000061146181394	Branch Name / शाखा का नाम	BEGUN	
Additional Detail / अतिरिक्त जान	कारी:-			
Panchayat Samiti		Nagar Palika		
jaipur		jaipur		
Ward Number				
121		Save & Next		
121				

3.2 FAMILY MEMBER'S DETAIL

Apps 🖈	Bookmarks 🎄 Social Justic	Managi 🌲 90 local 🎄 Si	ocial Justice Manag 🗈 Social J CE Management System	ustice Managi 🔔 Social Justice Manag		Wednesday, January	Other bookma
Home List of	of Schemes How to App	ly My Profile				Welcome Suresh Kumar Regar	Logout
	Sahyog &	& Uphar Schem	e	🛐 🛛 🖣 Page 🔽 of	0 🕨 🕅 Rows 🛛 🖬 🕴	TTML 🔻 🎒 😭 🔽 👌 🎭	
Name	DOB	Relation to A	pplicant		Qualif	ication	
Family Men	mber's Detail			Add			
Name	DOE	1	Relation to Applicant	Qualification			
			····				
					Market and Market		
			Please	e enter atleast one family member deta	uls to continue.		

Enter family member's detail that would be bride's family members.

	Sahyog & Uphar	Scheme) Rows 1 🗐 HTML 🗸 🎒 🗗 💁 🛃	
ime	DOB	Relation to Applica	nt	Qualification	
nita	15-Jan-1999	Daughter		5th Pass	
			Save & Next		

3.3 DAUGHTER'S & GROOM DETAIL

- Fill all mandatory fields of daughter's detail panel then move towards Groom detail.

Sahyog & U	phar Scheme	😰 🗐 🖣 Page 🔽 of 🔽 🕨 🕨 Rows 👥 🖉	HTML 🔻 🚭 🕾 🛃 🎭
Daughter Orphan Daughter Name Da	te of Birth Qualification Groom Name Date of Bi	rth Father Name Qualification Proposed Marri	age date District Daughter Qualification Proof
Daughter's Detail (Eligible for Marriag	Can Data of Pists	Cel Save	Daughter's Photograph Upload
Daughter Name	Date of Birth	Marriage Date	
Qualification	Daughter DOB Certificate Upload	Daughter Qualification Proof Upload	
Select Is Daughter Orphan	▼ Benefit Amount	Adhaar Number	
Groom Detail			
Groom Name	Date of Birth	Father Name	Groom's Photograph Upload
Qualification	Occupation		
Select		Groom is from outside Rajasthan ?	
District (If within Rajasthan)	Tehsil	Village	
Select	District (If within Rajasthan) not selected	Tehsil not selected •	
Address 1	Address 2	Address 3	
Post Office	Pin Code		
		Birth Certificate Upload	

Click "Save & Next" button. Attachment document page will appear.

🔛 Apps ★ Bookm	arks 💄 Social Justice	e Manage 💄	90 local 🔔 Social J	ustice Manage	Social Justice Ma	anago 🎎 Social Ju	ustice Manage			Other bo
🏝 🌜	SOC	IAL .	JUSTIC	System	nent					
Home List of Sche	emes How to App	ly My Pro	ile						Welcome Suresh Kumar Regar	Logout
	Sahyog 8	Uphar	Scheme			🛐 ┥ 📢 Page	• of 0	Rows Rows	• 🖨 🗗 💁 24 🎭	
Is Daughter Orphan	Daughter Name	Date of Bi	th Qualification	Groom Name	Date of Birth	Father Name	Qualification	Proposed Marriage date	District Daughter Qualifie	cation Proof
					Cance	Save	1			
Daughter's Deta	il (Eligible for Ma	rriage)					6			
Daughter Name			Date of Birth			Marriage Date		Dau	ghter's Photograph Change	
Sukna Kumari			16-Jan-1992			31-Dec-2017				
Qualification			Daughter DOB Cer	tificate		Daughter Qualif	ication Proof		F	
Graduate		•	Attachments/11788	38_Daughter_D	OBjpg	Attachments/11	78839_Daughte	er_Qualificationjpg	1000	
la Doughtor Ornha			Benefit Amount			Adhaar Number	tioner en		105	
is Dauginer Orpila			40000			366007682826		1111 1111	An Old	
Groom Detail								1 23	and the second	
Groom Name			Date of Birth			Father Name		Gro	om's Photograph Change	
shyam			09-Jan-1993			ram				
Qualification			Occupation							
5th Pass		۲				Groom is from o	outside Rajasth	an ? 🖌		
District (If within F	Rajasthan)		Tehsil			Village				
Address 1			Address 2			Address 3				
jagtapura										

3.4 Document attachment Detail

Only the applicant can apply for this scheme that belongs to any one category from BPL/ Astha/ Antyodaya /Widow. If applicant is BPL member then he/she does not need to show Astha or Antyodaya card and Astha/ Antyodaya/Widow. Option will not be visible over document page. If applicant does not belongs BPL category then Astha or Antyodaya/Widow. Option will appear on the document page and one of them needs to select and enter appropriate number.

Sanyog & Opnar Scneme
upload scanned copy of the required documents. n the browse button next to the required document type and select the corresponding document. Then click on the Upload button to start upload of the documents. Note: List of Documents required Fields marked with * are Mandatory Only .pdf, jpg files are allowed. Attachments more than 200 KB size are not allowed.
Astha Card/ Antyodaya/ Widow*
-Select-
-Select- Astha Card
Antyodaya Card Widow
Astha Card/ Antyodaya certificate*
Astha Card/Antyodaya certificate *
Choose File No file chosen UPLOAD
Family income certificate *
Choose File No file chosen UPLOAD
Ration card copy *
Choose File No file chosen UPLOAD
Non-remarriage certificate affidavit

If daughter(s) is orphan then parent death certificate is mandatory.

User Guide Sahyog & Uphar Scheme

Astha Card/ Antyodaya certificate*			
Astha Card/Antvodava certificate *			
Choose File No file chosen	UPLOAD	X	342631_IMG_0032_NEW.jpg
Family income certificate *			
Choose File No file chosen	UPLOAD	×	
Ration card copy *			
Choose File No file chosen	UPLOAD	×	342631_IMG_0032_NEW.jpg
Non-remarriage certificate affidavit			
Choose File No file chosen	UPLOAD	×	
Husband's death certificate			
Choose File No file chosen	UPLOAD	×	
Marriage registration certificate *			
Choose File No file chosen	UPLOAD	×	342631_IMG_0032_NEW.jpg
Affidavit *			
Choose File No file chosen	UPLOAD	×	342631_IMG_0032_NEW.jpg
Choose File No file chosen	UPLOAD	×	
The second secon			
Husband's death certificate	_		
Husband's death certificate Choose File No file chosen	UPLOAD	×	
Husband's death certificate Choose File No file chosen Marriage registration certificate *	UPLOAD	×	242624 IBIC 0022 NEWing
Husband's death certificate Choose File No file chosen Marriage registration certificate * Choose File No file chosen	UPLOAD	×	342631_IMG_0032_NEW,jpg
Husband's death certificate Choose File No file chosen Marriage registration certificate * Choose File No file chosen Affidavit * Choose File No file chosen	UPLOAD	××	342631_IMG_0032_NEW.jpg 342631 IMG 0032 NEW.ipg
Husband's death certificate Choose File No file chosen Marriage registration certificate * Choose File No file chosen Affidavit * Choose File No file chosen	UPLOAD	××	342631_IMG_0032_NEW.jpg 342631_IMG_0032_NEW.jpg
Husband's death certificate Choose File No file chosen Marriage registration certificate * Choose File No file chosen Affidavit * Choose File No file chosen Declaration	UPLOAD	×	342631_IMG_0032_NEW.jpg 342631_IMG_0032_NEW.jpg
Husband's death certificate Choose File No file chosen Marriage registration certificate * Choose File No file chosen Affidavit * Choose File No file chosen Declaration I solemnly declare and affirm that Particular filled in the above form by me are true to the i Scanned copies of above attached documents are true I fully agree if I lied or made false statement or have trie under section 177, 198, 199,200 and of Indian penal understand that it is equivalent to signing the form.	UPLOAD UPLOAD UPLOAD UPLOAD	x x x been done in t iny way, Gover ed up to 3 Yea	342631_IMG_0032_NEW.jpg 342631_IMG_0032_NEW.jpg hem. rrment is free to initiate criminal Proceedings against me irs on conviction. By clicking the "Submit" button above, I
Husband's death certificate Choose File No file chosen Marriage registration certificate * Choose File No file chosen Affidavit * Choose File No file chosen Declaration I solemnly declare and affirm that • Particular filled in the above form by me are true to the i • Scanned copies of above attached documents are true • I fully agree if I lied or made false statement or have trie under section 177,197,198,199,200 and of Indian penal understand that it is equivalent to signing the form. By clicking the "Submit" button above, I understand that it is equi	UPLOAD UPLOAD UPLOAD UPLOAD upload upload upload upload upload upload upload upload upload upload upload upload upload upload	x x x been done in t iny way, Gover ed up to 3 Yea	342631_IMG_0032_NEW.jpg 342631_IMG_0032_NEW.jpg hem. rrment is free to initiate criminal Proceedings against me irs on conviction. By clicking the "Submit" button above, I



Fill all mandatory fields, then click submit button.

System will generate an application number and forward application to related verifier.

	Wednesday, January 17, 2018 , 03:53 PI		
Home List of Schemes How to Apply My Profile	Welcome Suresh Kumar Regar Logout		
Sahvog & Uphar Scheme			
Your application has been submitted. Your Application Number is "DoSJE/00110/SAHYG/2017/05623". You can use your username and password to logon to your account and monitor your application status.			

Applicant can view their profile over their dashboard by clicking view button.

Home List of Schemes How to Apply My Profile								
	Home List of Schemes How to Apply My Profile					Welcome Suresh Kumar Regar Logout		
My Notifications This table shows the action items where some additional informati of receiving it, otherwise your application will be considered as ca Kindly click on respective scheme name in order to clear obje Scheme Name Receive Date & Time My Applications	ion is requested by the departm ncelled and you will have to sub action. No pending action items in	ent. You are requested to re mit a fresh application. Stage Name your inbox	spond to these notification	is(objection) within 30 days Reason	Name Date of Birth Email ID Mobile No,	NO IMAGE Suresh Kumar Regar 07-Oct-1995 Jaswant.rana@gmail.com 9871198857		
This table shows the list of applications that you have sent to the o	department for approval till date.	Application Status		View	Upload Photo	Change Password		
Sahyog & Uphar Scheme	17-Jan-2018 - 15:53:38	Submit Application Form		66				

- To view application, click on view symbol appearing under view column.

Application will be forwarded to verifier corresponding to application's domicile.